

**GRACE Board of Trustees**  
**December 13, 2022**  
**Minutes**  
**6:30 p.m., GRACE Riverside Office, Faller Training Room**

**Present:** Sue Amtmann, Nick Anderson, Jessica Beauchamp, Dan Bins, Mary Burich, Leah Cohen, Ed Kippley, Chet Lamers, Bill Micksch, Marv Wall, Kelly Williams

**Others Present:** Mary Schaupp, Kim Desotell, Melissa Wolcanski, Lori Ashmann-Recorder

**Not Present:** Amy Pautzke, John Peterson

Bill Micksch called the meeting to order with an opening prayer.

1. CatholicLink: Bill Micksch introduced Mary Schaupp, Executive Director of CatholicLink, who provided an overview presentation. The presentation summarized CatholicLink's support of GRACE's mission, along with its benefits, vision, mission, values, strategic priorities, and programs. CatholicLink supporters and Advisory Team Members were outlined and the focus areas of each CatholicLink member institution. Mary Schaupp proceeded to share the [2022 CatholicLink Leader Academy video](#). The collaboration through CatholicLink has overall had an impactful change in our schools and community. CatholicLink's engagement with parishes has found differing needs which will lend itself to different tracks of support in future work. Highlights and outcomes of the CatholicLink Leader Academy and Middle School Leadership Conference was shared. CatholicLink will continue to build on its foundation and expand citing potential generation of self-funding revenue through shareable and scalable programs. Discussion followed concerning the tangible and intangible benefits of CatholicLink over its seven years. The CatholicLink Tuition Discount was reviewed and partner commitment to this program.
2. Wisconsin Parental Choice Forum: Two parents were expected at this Forum but canceled their attendance. The second Forum will take place at the February meeting and those parents were apprised of this opportunity.
3. Minutes: Motion made by Marv Wall and seconded by Nick Anderson to approve the October 10, 2022 Board meeting minutes. Motion carried.
4. President's Report: Kim Desotell presented her report and highlighted the following.
  - a. Measures of Academic Progress (MAP) Scores-Fall 2022: President Desotell presented MAP data in its early draft summary form. This data continues to be used to promote the value of Catholic education and be incorporated in communications and enrollment materials. Parents ask for test scores. Discussion ensued regarding proficiency levels and normative values. Data is important for sharing at the staff level in addition to current families and prospective families and is intended to demonstrate the strength and value of investment in Catholic education. Marketing and Communications will be working on materials and communications.
  - b. WIAA: Athletics remains an action item with the Strategic Plan and Principal Jere Kubuske is leading current efforts which include: unification of operational elements including forms, codes, etc. along with schedules and calendar of seasons; website development to include real-time information; and branding to enhance uniforms, medals, trophies. Discussion followed.
  - c. Little Saints Child Care Program: Currently 29 children are being served and a third room is opened. Staffing remains a challenge. Expansion of the program remains under consideration and exploration is taking place involving a east Green Bay site.
  - d. GRACE Gold: A site for the 2023 summer camp is being sought. The ideal site is a school site. The enrollment goal is 200 students. The Camp model will continue to include Mass, guest speakers, and theme classes.

- e. Mass with Father Rocky: All Trustees were invited to attend Mass at St. John Paul II Classical School on December 15<sup>th</sup> in with Fr. Rocky with be the celebrant.
5. Committee Minutes: Motion made by Marv Wall and second by Nick Anderson to approve the presented minutes of the Catholic Identity, Education, Finance and Human Resources Committees. Motion carried.
  6. Board of Trustees Chair Report:
    - a. Officers and Committee Members 2022-23: The roster of Trustees and Committee Members was presented. Membership to the Committees has changes slightly with new members to Catholic Identity and Facilities. Motion made by Nick Anderson and seconded by Jessie Beauchamp to approve the roster as presented. Motion carried.
    - b. Chairperson: Bill Micksch expressed his gratitude to the group for their leadership and service and in follow-up to his announcement at the October meeting, reiterated that his tenure as Board Chair will end June 30<sup>th</sup> after 10 years of service. The Board of Directors were informed at their fall meeting. Bill Micksch announced that Nick Anderson is the successor candidate. Discussion have taken place and are ongoing regarding role transition in addition to overall staggered term limits for trustees and officers. Discussion followed regarding a succession plan, evaluation of committees and expertise of membership. Bylaws are being addressed for updating. Motion made by Bill Micksch and seconded by Mary Burich to elect Nick Anderson as Chairperson of the Board of Trustees effective July 1, 2023. Motion carried. This decision will be brought to the Spring Board of Directors meeting for approval.
    - c. WI Act 143 Safety Drill and Training Evaluations: Bill Micksch presented the safety assessments for action. Motion made by Ed Kippley and seconded by Dan Bins to approve the presented school Safety Drill and Training Evaluations. Motion carried.
    - d. Fall Board of Directors Meeting: The Board of Directors met on November 30. The two new Associate Superintendents of the Diocese's Office of Catholic Schools were present at the meeting and introduced. These two new leaders will work closely with GRACE and have already had meetings with GRACE leadership. Three schools have closed in the Diocese, but enrollment growth overall among Diocesan schools was reported.
  7. Committee Reports:
    - a. Catholic Identity: Sue Amtmann referred the group to the presented Committee meeting minutes for the update.
    - b. Education: Sue Amtmann reported that the Voice of the Customer Survey is open at this time and a reminder to parents to complete will take place tomorrow.
    - c. Finance: Marv Wall reported financials tracking close to budget. Melissa Wolcanski presented the 2023-24 tuition rates. The average historical tuition rate increase has been 4%; this year is 6% with inflation, compensation, and economic factored in the determination. The Sibling Incentive has increased from \$100 to \$200, and a New Family Referral Incentive will also be added at \$200 per family.
    - d. Human Resources: Mary Burich reported that the Committee's primary initiative remains the compensation project with modeling of data taking place. Mary Burich also reported that the first meeting has taken place concerning alumni engagement and plans are in place to engage others in the group with more information on progress to be reported in the future.
    - e. Facilities: Chet Lamers reported on new members to the Committee and progress on the Committee's mission learn more about each school A photographic data-driven fact sheet is being put together for each site. A facility grant program is being finalized.

8. Academic Calendar 2023-24: President Desotell presented and reviewed the 2023-24 Academic Calendar citing the in-service day changes and correlation to Notre Dame Academy's Spring Break. Motion made by Sue Amtmann and seconded by Chet Lamers to approve the 2023-24 Academic Calendar as presented. Motion carried.
9. Adjournment: The meeting was adjourned at 8:40 p.m.

Next Meeting: February 14, 2023