

GRACE Board of Trustees
August 14, 2018
Minutes
6:30 p.m. - GRACE Administrative Offices

Members present: Sue Amtmann, Mary Burich, Ed Kippley, Sheila Kujava, Bill Micksch, John Peterson, Chet Lamers, Chris Steier, Marv Wall

Others present: Kim Desotell, Gerry Faller, Lisa Niemuth, Melissa Wolcanski, Fr. David Schmidt-Quad Parishes, Lori Ashmann-Recorder

Members not present: Jessica Beauchamp, Dan Bins, John Hanley, Lisa Jackovich, Amy Pautzke

Bill Micksch called the meeting to order and led an opening prayer.

1. Meeting Minutes: Motion made by Marv Wall and seconded by Ed Kippley to approve the June 12, 2018 full Board and committee meeting minutes. Motion carried.
2. Development Update: Lisa Niemuth provided an update to the Board.
 - a. Recap of the 2017-18 Annual Appeal was provided. Lisa reviewed the Appeal citing statistics involving contributions, donors, giving activity, online contributions, etc.
 - b. Launch of the 2018-19 Annual Appeal will onset officially with Commitment Weekend- September 15 and 16, 2018. Donations totaling over \$14,000 have already been received. Appeal logistics were reviewed, i.e. direct mailing, packet, theme, handouts, speaker scheduling at masses, etc. Leadership and employee contributions are being engaged. Discussion followed.
 - c. Scholarships, gifts, and grants continue to be facilitated and managed. Review of the Mednikow Grant, Wisconsin Department of Justice Safety Grant, Catholic Foundation Grant, Green Bay Packers Grant, significant recent Legacy Gift, etc. Lisa's work on GRACE system-wide initiatives is integral in addition to her close work with individual schools which is immensely valuable to the success of initiatives.
 - d. Events and program support was reviewed. Examples of this support include securing sponsors and speakers for GRACE: Gold Summer Camp 2018 in addition to support of the St. Thomas More Catholic School dedication event.
 - e. Support of Site Advisory Councils continues and communications are being enhanced and formalized. Planning of the GRACE anniversary in 2020-21 is already underway.

Discussions followed. Available details were provided regarding the GRACE Choir being formed as supported by the Catholic Foundation's Evangelization Grant. The Board acknowledged Lisa for her work and contributions.

3. President's Report: Kim Desotell provided her report and highlighted the following:
 - a. Enrollment numbers for 2018-19 continue to be dynamic and are trending toward a third year of consecutive enrollment growth.
 - b. Alpha sessions continue GRACE-wide and the Kellogg Street staff has participated in its sixth session; this is a spiritually healthy and faith-growing experience for all.
 - c. Staffing for 2018-19 is wrapping up and close to being at 100% filled positions.
 - d. Safety continues to be priority; site-by-site upgrades were reviewed.
 - e. The fall 2018 GRACE-wide in-service will involve a retreat hosted by St. Francis Xavier Cathedral on August 23, 2018. The agenda was shared. All Board members were invited to attend any portion of the retreat.
 - f. Accreditation site visits will occur in fall 2018. Accreditors will be at the GRACE Kellogg Street offices on October 16 and 17, 2018 at which time they may wish to meet with Board members.

4. Our Lady of Lourdes Catholic School Video: Chris Steier introduced the school's video and it was shared in its entirety with the group. This is a well-produced video highlighting the school. Discussion followed.
5. Board of Trustees Chair Report: Bill Micksch reviewed the following:
 - a. Board of Directors: A working session was held earlier in the day with the Board's priest members addressing parish contributions. A compassionate formula is being addressed and the session yielded good work and discussion. The full Board of Directors will meet in November.
 - b. Strategic Plan: In follow-up to the June meeting, the Strategic Plan was revisited. The introductory letter and Executive Summary were reviewed in detail with the group and discussion ensued regarding focus areas and action plans. The GRACE website will post the Strategic Plan via a dedicated webpage and will also have posted 90-day progress updates. The Plan's communication plan was outlined. The Plan's correlation to parish mission planning was cited.
6. St. Thomas More Catholic School Relocation: Gerry Faller provided an update involving the completed school relocation and the significance of parish support, both St. Mary of the Angels and Saints Peter and Paul, in success of this move. Work continues in earnest to finalize details for the onset of the school year. This move provides for a very positive reset of the school to enhance and grow Catholic education in the community. The school's dedication event will take place on September 11, 2018 and details were provided and all members invited to participate in this celebration.
7. Committee Reports:
 - a. Education and Catholic Identity Standards – Sue Amtmann.
 - i. Curriculum Team is making significant contributions.
 - ii. Build Your Own Curriculum (BYOC) is launched and off to a good start.
 - iii. Alpha sessions continue.
 - iv. The ECIS Summary of Reviews for 2017-18 provides a beneficial compilation of ECIS activities from the prior year.
 - b. Human Resources – No Report
 - c. Finance and Facilities – Marv Wall
 - i. Review of May 2018 finance packet.
 - ii. Working on close out of the 2017-18 fiscal year.
 - iii. Audit will take place next week. Melissa Wolcanski was commended for hard work in preparation for the audit.
 - iv. Choice budget number may need to be adjusted given activity.
8. Adjournment: The meeting was adjourned at 7:35 p.m.

Next Meeting: October 9, 2018