

GRACE Board of Trustees
Tuesday, April 12, 2016
Minutes
6:30 pm - GRACE Administrative Offices

Members present: Bill Micksch, Marv Wall, Mary Ann Brunette, George Georgia, Sue Amtmann, Chuck Gustafson, Phil Busch, Lisa Jackovich, Mary Burich, Susan Wirtala, Chris Steier, Sheila Kujava, John Peterson

Others Present: Kim Desotell, Donna Meulemans, Pamela Otto- Holy Family School Principal, John Connelly – Notre Dame Elementary

Members not present: Amy Pautzke, John Hanley, April Malo

Opening prayer: Bill Micksch

A. John Connelly: Notre Dame of DP school update

1. Invited groups from both St. Mary and St. Francis parishes to talk about the school
2. Met with the business manager, Scott Smet from Smet construction and an architect.
3. Formed joint committee from both parishes and met with the architects and came up with three options.
4. After years of research came up with an extensive study
5. Late summer, early fall we will hold an open forum for all the parishioners to share the results of the study. At this point we are in a holding pattern. It comes down to a funding issue.

B. Motion made by John Peterson to approve the March 8, 2016 Board of Trustee minutes; seconded by Marv Wall; motion carried. Motion made by Marv Wall to approve the Human Resources Committee minutes; seconded by Chris Steier; motion carried.

C. Holy Family School Update: Pamela Otto - Principal

1. International Baccalaureate Program (IB program), introduced two years ago
 - a. Moving into the accreditation part of the IB program
 - b. We have had to adjust our policies to accommodate both the school and the IB program
 - c. All teachers go through IB training
 - d. This program makes the learning of the students much stronger, being able to use real world experiences in their classes
 - e. Going forward, the accreditation needs to be completed to become an IB school, right now we are a candidate school.
 - f. In 2017 we will have an accreditation visit to become an IB school

D. President's Report – Kim Desotell

1. Classical School reorganization
 - a. Exploring the new facility of bringing it to Holy Family as a school within a school model
 - b. Parent forum this past Sunday, attended by approximately 80 parents and 35 children
 - c. In dialogue with a potential headmaster

2. SJB principal vacancy update
 - a. Down to two final candidates to meet at the school with staff, parents and parishioners tomorrow and Thursday
 - b. Met with student representatives from each grade regarding the new principal and what they would like to see in the new principal
3. Bishop Ricken is doing a Catholic School Study (School Vitality Initiative) to look at the enrollment procedures organization wide focusing on the rural schools. I look forward to seeing what their study brings forth; this is an 18 month study.
4. Catholic Link is continuing to progress positively
 - a. Media Event May 17th to
 - i. Recommit to this partnership with GRACE, NDA and SNC
 - ii. Recap outcomes to date
 - iii. New announcements
5. April 24th, I am going to Philadelphia to tour the Diocese of Philadelphia school system going with Kevin Shaw and Jeanne Stangel from NDA along with Fr. James Baraniak from SNC. Four site visits planned and sitting in on their leadership day to learn and bring back ideas

E. Committee Reports

1. Human Resources Committee - John Peterson
 - a. Reviewing language of the teachers contracts closer to make the verbiage more workable and enforceable
 - b. Continue to talk about more of the policies and the instruments that go along with the policies
 - c. Talked about teacher evaluations and performance reviews
2. Finance & Facilities - Marv Wall
 - a. Close to budget on all items, and ahead on some of the fund raising
3. Education and Catholic Identity – Sue Amtmann
 - a. Lynn Fink was at the meeting tonight, she will present at the May BOT meeting
 - b. Pamela Otto shared the importance of the Catholic identity Tool at their school
 - c. Talked briefly about the committee on Theology of the Body - the beginning draft will be introduced this spring by Kay Franz
 - d. Continually working on program evaluation
4. Other business
 - a. Possibility of changing our meeting schedule to meet every other month as a board and have committee meetings on the alternate months
 - b. Suggested to continue to prepare a written monthly President's Report.
5. Looking at filling open vacancies for the parishes not represented. April Malo from St. Mary of De Pere will be joining us as a new trustee. Other current vacancies include:
 - a. St. Joseph Parish
 - b. St. Philip Parish
 - c. Old St. Joseph (SNC) Parish
 - d. Annunciation Parish

Meeting adjourned at 8:00 pm.