

GRACE Board of Trustees
Tuesday, October 13, 2015
Minutes
6:30 pm - GRACE Administrative Offices

Members present: Bill Micksch, Phil Busch, Dan Bins, Marv Wall, Sheila Kujava, Mary Ann Brunette, Alan James, Chris Steier, Mary Burich, Susan Wirtala, Mary Burich, Amy Pautzke

Others Present: Kim Desotell, Donna Meulemans, Brad Norton; SJP II Headmaster, Callie Lacie; SAC Chair St. Matthew, Kay Franz; Principal Res/St. Matthew

Members not present: John Hanley, Chuck Gustafson, George Georgia, Lisa Jackovich, Matt Bumgardner, Mark Kralovec, John Peterson

- A. Opening prayer: Dan Bins
- B. Introduction of Brad Norton, SJP II Classical School Headmaster
- C. Open Forum: St. Matt/Res Reorganization update by Mary Burich
- D. Motion made by Marv Wall to approve the September 8, 2015 Board of Trustee minutes; seconded by Mary Burich; motion carried. Motion made by Marv Wall to approve the Education and Catholic Identity, Human Resources and Finance Committee minutes; seconded by Chris Steier; motion carried.
- E. President's Report – Kim Desotell
 - a. Met with other presidents of other diocesan schools at the diocese.
 - b. Trying to better understand the IB program at HF and where the athletic booster clubs are positioned.
 - c. Beginning to work the principals through crisis planning.
 - d. We held our first Consultors meeting for the year which was very positive.
- F. Diocesan Board Training Update: Sheila Kujava
 - a. Diocese is moving away from separate school boards
 - b. Catholic Identity: We need to be held to a high standard, be vibrant
 - c. Planning: Every school needs to come up with a 3 year plan as opposed to 5 or 10 year plan
 - d. Policy Making: It is important to have a great working relationship with the pastors
 - e. Hiring and evaluating: President/Pastor only, board can have input
 - f. Finance & Budget: Diocese will help if needed
 - g. Public Relations: Remember that you are a board member wherever you go
 - h. Meeting time is valuable
 - i. Executive Session: anyone on the board can call an executive session, minutes must be taken but never posted

- j. Membership: need many areas of expertise from parents, membership needs to reflect who you are serving
- k. Standing committee: bring outside people to your committee
- l. Roles and relationships: Pastor/Board, Finance Council/Board. Board and Administrator/Principal, if issues arise, involve the Diocese
- m. Board and Staff: Be visible to school
- n. Board and Parish Members: report to your parish council 3 to 4 times a year
- o. Board Evaluation: Self-evaluation as a group annually

G. Distribution Policy: Kim Desotell

- a. It is suggested that we allow the principals latitude to gradually enforce the distribution policy regarding public school communications in the GRACE schools.
- b. The board has agreed to make the recommendation to let the principals guide the initiation of the policy to preserve our healthy working relationships with our public schools.

H. Financial Matter

- a. Parish Subsidy and formula:
 - i. A goal over the next 5 years is to reduce the amount of subsidies the parishes pay.
 - ii. We would like to freeze the funds the parishes were paying with the intent to bring it down 1% each year. This will be proposed at the November Board of Directors meeting.
- b. Impact of School Vouchers
 - i. \$7,300 per student for voucher student
 - ii. Going forward, we will not need to pay back any money not used for each student. The money would be used to help fill the spots financially needed by the parishes reduction of 1% yearly
- c. Tuition rates for the non-GRACE parish students
 - i. Consider proposing to the parishes outside of the GRACE parishes that they pay a portion of a student's tuition from their parish so all GRACE students pay the same.
 - ii. Consider splitting the difference between the diocese and the outlying parish.

I. Call to Faith: Kim Desotell

- a. May add questions regarding Faith to the enrollment process. Purpose being a means to help families think about who they are as a family and how they practice their faith. This will be presented at the November Board of Directors meeting.

J. Committee Reports

- a. Education and Catholic Identity – Sue Amtmann
 - i. Continuing with implementing the Catholic Identity Tool
 - ii. A desire to increase communication with the principals

Attachment #1

- b. Human Resources Committee: Mary Burich
 - i. Still going through policy refinements and will present them at the upcoming meetings.
 - c. Strategic Planning – No report
 - d. Finance & Facilities – Marv Wall
 - i. 2016-2017 Budget Review
 - ii. Motion made by Sue Amtmann to approve the budget; seconded by Mary Burich; motion carried.
- K. Meeting adjourned at 8:40p.m.