

GRACE Board of Trustees
June 13, 2017
Minutes
6:30 p.m. - GRACE Administrative Offices

Members present: Sue Amtmann, Dan Bins, Mary Burich, Gerry Faller, Ed Kippley, Sheila Kujava, Paul Kunesh, Chet Lamers, Bill Micksch, Amy Pautzke, Chris Steier, Marv Wall, Melissa Wolcanski

Others present: Kim Desotell, Lori Ashmann-Recorder

Members not present: Jessica Beauchamp, Phil Busch, John Hanley, Lisa Jackovich, John Peterson

Opening Prayer: Bill Micksch

1. Motion made by Marv Wall and seconded by Mary Burich to approve the April 11, 2017 meeting minutes. Motion carried.
2. Motion made by Chris Steier and seconded by Dan Bins to accept the meeting minutes of the Committees: ECIS, April and May 2017 and Finance and Facilities, April and May 2017. Motion carried.
3. Kim Desotell provided her President's Report:
 - a. Enrollment status was reviewed. The process involving the Choice was outlined including the history and designation of regions: West (Holy Family and St. John the Baptist), East (Holy Cross, St. Bernard, and St. Thomas More) and South (Father Allouez, Our Lady of Lourdes, and Notre Dame of De Pere). Growth and fluidity continue.
 - b. Leadership transitions were addressed including that for the hire of Mr. Gregory Balza as Principal of Notre Dame of De Pere. Chet Lamers was acknowledged for his service on the search team for this position, and he commented on his participation and the process. The search is ongoing for the Holy Family School Principal position for which Melissa Wolcanski is serving on the search team. Mr. Frank Nicely, whose hire was announced in May, will begin in July as the new St. John Paul II Classical School Headmaster; he brings a rich classical background.
 - c. Teacher retention history was provided which demonstrates marked improvement over last year; this year, three schools attained 100% retention (St. Bernard, Notre Dame of De Pere, and St. John Paul II Classical School).
 - d. A retreat will be held on August 10th for principals and directors which will involve liturgy participation and a leadership assessment. The Principal Leadership Team continues to work hard over the summer.
4. Kim Desotell reviewed the GRACE safety protocols, and the GRACE Emergency Protocols were distributed among the Trustees. Safety protocols are guided GRACE-wide and customized to each school. Training occurs at the beginning of the school year and periodically thereafter. There is partnership with local enforcement which involves the different municipalities based on each school's location. Schools receive support and direction from local law authorities at each site. Schools completed a gap analysis at the end of 2016-17 including a facility walk-through in order to address gap areas during the beginning of the school year training. School site lockdowns do occur occasionally as a means to train staff and students. Communication is key with these situations. Discussion followed.

5. New Committee: Membership: Bill Micksch reviewed the formation of a new Board committee on Membership which was prompted by the best practices cited by the Meitler Study. It is anticipated that the Committee will be a committee of one to begin with and this individual will work with each existing committee to identify and address expertise and talent needs. Mr. Matt Gelb a GRACE parent has been identified to serve as the Committee chair.
6. Board of Directors Update: Bill Micksch shared a summary of information from the Board of Directors' May meeting concerning parish investments. Discussion followed.
7. Committee Reports:
 - a. Education and Catholic Identity Standards – Sue Amtmann
 - i. The Committee has worked with Olgamar Amor, Crystal Blahnik, and Jane Schueller on initiatives.
 - ii. The Committee is fully supportive of a future writing and wellness focus, use of Build Your Own Curriculum (BYOC), and establishment of a Director of Teaching and Learning position.
 - iii. The Board will receive a presentation regarding the Father Allouez Catholic School STREAM Project at its August meeting.
 - iv. The Committee's recommendation concerning the GRACE Catholic Identity Assessment Process was presented which involves the addition of further verbiage to describe the Catholic Identity Assessment Team's composition and inclusion of an assessment requirement to capture a brief report of growth from prior year's goals. Motion made by Marv Wall and seconded by Chris Steier to approve the recommendation. Motion carried.
 - b. Finance and Facilities – Marv Wall
 - i. April, May and June activity has been typical for this time of year. The Committee continues to anticipate a positive balance at year end.
 - ii. The Committee has worked on the parish funding aspect and is also encouraged by enrollment.
 - iii. Committee will be reviewing further the Teacher Compensation Study for which details will be presented to the Board in the future.
 - iv. Discussion occurred regarding the GRACE Eighth Grade Tuition Policy.
 - c. Human Resources – Mary Burich
 - i. Committee did not meet in May.
 - ii. Mary Burich will be meeting with Jami Hintz, Director of Human Resources, over the summer months to re-establish goals and determine next steps.
 - iii. The Committee was requested to complete a crosswalk of Diocesan policy to GRACE policy.
8. The Board reviewed the draft proposed 2017-18 GRACE Board of Trustees and Committee Meeting Schedule. Discussion followed. Motion made by Melissa Wolcanski and seconded by Marv Wall to approve the schedule. Slight adjustments will be made to finalize the schedule to include confirmed times, room locations, and principal assignments. Motion carried.
9. Next Meeting: August 8, 2017.

Meeting adjourned at 8:00 p.m.