

GRACE Board of Trustees
Tuesday, October 11, 2016
Minutes
6:30 pm - GRACE Administrative Offices

Members present: Dan Bins, Marv Wall, Paul Kunesh, Chuck Gustafson, Sue Amtmann, Jessie Beauchamp, Bill Micksch, Mary Ann Brunette, Sheila Kujava, Holly Prikockis, Melissa Wolcanski, Phil Busch, Chris Steier, Mary Burich, John Hanley, Holly Meyer

Others Present: Kim Desotell, Donna Meulemans, Kay Franz; Principal of FACS

Members not present: Lisa Jackovich, Maria Garcia, Amy Pautzke, Susan Wirtala, John Peterson

Opening prayer: Bill Micksch

1. Motion made by Chris Steier to approve the August 9, 2016 Board of Trustee minutes; seconded by John Hanley; motion carried.
2. Welcoming new board member Paul Kunesh for SEAS Parish
3. Principal Kay Franz – ppt presentation on the updates for FACS and the positive impact the reorganization between St. Matthew School and Resurrection School has had.
4. Spring Break meeting discussion – committees should look to reschedule meeting during Spring break week. Please report changes to dmeulemans@gracesystem.org.
5. Defining Parish Engagement – We will come back to this at the December meeting due to new information and a potential new direction from the Diocese.
6. Meitler Study – Diocesan initiated study looking at the Diocese-wide Catholic schools for the 10 year trend. They will visit GRACE in November to visit each of the school sites.
7. Annual Appeal kick off is the weekend of Oct. 15-16, all board members are encouraged to contribute to the appeal to result in 100% board participation.
8. President's Report:
 - a. Principal meetings are being held in the community. This exposes GRACE to business practices and what works for them, and gives us the opportunity to use those practices within our system.
 - b. Met with M3 Insurance Brokerage to discuss how we can save costs related to health insurance for GRACE.
 - c. New CHOICE Outreach Administrator – Karen Konop, part time position helping with care and management of the CHOICE program.

- d. Paylocity payroll program is working to gather metrics on our employees to help us maximize our efficiencies.
- e. Committee goals – when completed, publish on the website.

9. Committee Reports

- a. Finance & Facilities - Marv Wall
 - i. Audit Report presented
 - ii. Motion made by Chuck Gustafson to accept the audit and present at the Dec. BOD mtg; seconded by Mary Burich; motion carried.
 - iii. Tuition for next year will follow a tiered rate: Grades K-5 \$2,700; grades 6-8 \$2,800. The middle school increase is due to the increased academic resources at this level such as technology, science supplies, teaching resources, license fees.
 - iv. Year 2 of a 4 year parish subsidy plan
 - v. Actively market for the WPCP program for the 2017-18 school year
 - vi. Increase efforts for the annual appeal to bring in \$150,000 for 2017-18.
 - vii. Motion made by John Hanley to approve the budget; seconded by Sue Amntmann ; motion carried.
 - viii. Finance Committee Goals presented
- b. Human Resources Committee – Mary Burich
 - i. Motion made by Chris Steier to approve the drug and alcohol policy with changes made; seconded by Paul Kunesh; motion carried.
 - ii. HR Committee Goals presented
- c. Education and Catholic Identity – Sue Amtmann
 - i. ECIS Committee Goals presented
Link to the implementation of the standards determined for our Diocese
<https://sites.google.com/site/dgbcatholicschools/curriculum-and-assessment>
- d. Other business
- e. Motion made by Mary Ann Brunette to approve the committee minutes; seconded by Chuck Gustafson; motion carried.

Meeting adjourned at 8:15 pm.