

GRACE Board of Trustees
February 14, 2017
Minutes
6:30 p.m. - GRACE Administrative Offices

Members present: Sue Amtmann, Dan Bins, Mary Burich, Gerry Faller, Lisa Jackovich, Ed Kippley, Sheila Kujava, Chet Lamers, Bill Micksch, John Peterson, Chris Steier, Susan Wirtala, Melissa Wolcanski

Others present: Kim Desotell, Carol Ricken-SJPII Interim Administrator, Lori Ashmann-Recorder

Members not present: Jessica Beauchamp, Phil Busch, John Hanley, Paul Kunesh, Amy Pautzke, Holly Prikockis, Marvin Wall

Opening Prayer: Bill Micksch

1. Welcome and introductions commenced of guest, Carol Ricken, and new board member, Ed Kippley, representing St. Francis Xavier Cathedral.
2. Motion made and seconded to approve the December 13, 2016 meeting minutes with the following corrections: Gerry Faller was present and Melissa Wolcanski was not present. Motion carried.
3. Motion made by Lisa Jakovich and seconded by John Peterson to approve the January 26, 2017 Finance/Facilities Committee meeting minutes. Motion carried.
4. Interim Administrator, Carol Ricken, provided the Board a synopsis of the foundational success established with St. John Paul II Classical School and distributed a recently generated promotional school brochure. Information cited included supportive data, cooperation throughout GRACE, grateful parents, teacher support, collaboration with Holy Family, interest from new families and other schools, initial 2017-2018 enrollment numbers, and the admission interview process put in place. Vignettes of accomplishments were reviewed to include appropriateness of education delivery and integration within learning along with educational anchors to include implementation of the Catechesis of the Good Shepherd, writing curriculum, and education in virtues. Discussion ensued involving, in part, transition involving growth with expansion to the fifth grade next year and ongoing expansion to eighth grade. Interest in high school has been received. Recognition and appreciation was extended to Carol for her significant leadership contributions. Carol provided a one year commitment to the role and a search is ongoing for a new headmaster to build upon the success. Board members were invited to tour the school via arrangement with Carol Ricken.
5. The GRACE Schools 2017-18 Calendar was presented. Motion made by Gerry Faller and seconded by Chris Steier to approve the 2017-2018 Academic Calendar. Motion carried.
6. Bill Micksch reviewed the 2016-17 Annual Appeal. GRACE is very excited to have Lisa Niemuth as the new Director of Development, and she will be a guest at an upcoming board meeting to review initiatives. Board members were encouraged to contribute to the Appeal with 100% participation desired.
7. President's Report: Kim Desotell provided her report.
 - a. Open enrollment for 2017-18 is going well at a good pace.
 - b. The Milwaukee Catholic Schools visit provided outstanding models. Kim and Olgamar Amor (STM principal) came back with extensive information.
 - c. TeachPoint program is going very well with strong, purposeful feedback. The online system and resources are advantageous, and the program is proving to be a healthy process for teacher evaluation.
 - d. Members were asked to keep Sharon Gast and family in thoughts and prayers due to recent passing of her parents.

- e. The GRACE Pulse Survey was reviewed to include the Summary and Results and Analysis PowerPoint handout. Survey results were presented at the February 10, 2017 GRACE Staff In-service. The related work and process of the Human Resources Committee was addressed and commended.
 - f. The Teacher Compensation Study Report has recently been received and a subgroup will address. Information will be brought to the Board at a future meeting.
8. Committee Reports:
- a. Human Resources - Mary Burich
 - i. Progress with Pulse Survey recommendations.
 - ii. Excited about Committee accomplishments including the new Paylocity payroll system and future online benefit enrollment.
 - iii. Staffing is in good shape.
 - iv. Committee is moving forward to address additional initiatives including compensation and wellness.
 - b. Finance and Facilities - Chris Steier and Chet Lamers
 - i. Chris Steier reviewed provided financial statements. December traditionally results in low levels of fundraising. End of year is in good shape.
 - ii. Chet Lamers provided and reviewed information on Building and Grounds Capital Projects including attainment opportunities and recommendations of projects with likely return. The combination listing of “Holy Cross – Holy Family” was questioned and clarified to representative of Holy Family; in addition, there were no values for St. Thomas More. This information will open healthy dialogue and visioning.
 - c. Education and Catholic Identity Committee - Sue Amtmann
 - i. Determination will be made when the next subcommittee meetings will take place due to spring break; ECIS will request Nicole Schneider’s participation. Human Resources Committee stated they will meet next on March 21st.
 - ii. Meeting minutes of December 13, 2016 were addressed.
 - iii. Committee met prior to the Board meeting and Catholic Identity results were reviewed. Catholic traditions being explored. Committee has many unknowns and questions and looks forward to continued exploration.
9. Other Business:
- a. Board members were asked to read the distributed Meitler February 2017 Key Findings Report if they have not already done so. GRACE office will forward report to new member, Ed Kippley. The Green Bay area presentation of data and findings takes place at St. Bernard on February 16th.
10. Next Meeting: April 11, 2017, 6:30 p.m.

Meeting adjourned at 7:50 p.m.